

August 16, 2010

Dear Parents and Guardians,

With this letter I would like to introduce myself as your student's English teacher. I have completed my MAT in Secondary English at Converse College, and I graduated from Presbyterian College with a BA in English. I am very excited to get to know your students as we explore writing and literature!

I will send home periodic progress reports and interims, and I give students a weekly agenda each Monday. You may also keep track of your child's academic progress through PowerSchool and view the weekly agenda on my website, which is accessible through www.dormanhigh.org.

I welcome your input to help me meet your child's individual needs. Please feel free to call or e-mail me with any questions or concerns. 📧 My email address is: nelsonmj@spart6.org. 📞 My telephone number is: 582-4347. I check my email daily, and if you leave me a message, I will return your call as soon as I am able. I look forward to a productive and rewarding semester with your student!

Sincerely,

Marion J. Nelson