

DORMAN HIGH SCHOOL



1050 Cavalier Way
Roebuck, SC 29376
(864) 582-4347
August 16, 2010

Dear Parent/Guardian:

My name is E. A. Cox and I am your student's Spanish I teacher. I am looking forward to getting to know your student over the next few months. Learning a new language is challenging and will require work outside of class. Please encourage your student to look over the notes taken during class and all class work nightly. Also encourage him/her to study vocabulary for at least 10 minutes daily. Implementing these habits is important to not only learning, but mastering Spanish.

In class today I provided your student with a syllabus that includes information about important policies and an overview of the grading system. I have asked him/her to keep this syllabus in his/her notebook as a reference during the semester. Attached to it is a page for both you and your student to sign and return. That page states that both you and your student have read the syllabus and also has a place for your contact information so that I can contact you if necessary.

If you would like to contact me for any reason, please email me at coxea@spart6.org or call me at 582-4347 and I will respond in a timely manner.

Sincerely,

E. A. Cox