

Dear Parents/Guardians and Students,

It is a pleasure for me to welcome you to Civics class at Dorman High School. I am excited to be working with you this semester and I know that this will be a productive and rewarding experience for us all!

Civics is a class that mixes many different social sciences including a study of American history, the US Constitution, the basic principles of American democracy and government, and an overview of the American legal system and market economic system. We will be studying these various topics in order to provide your student with the necessary skills for becoming an informed and responsible citizen of the United States. In order to ensure that your student is meeting his/her full potential, I will be using a variety of instructional methods, including lecture, discussion, group activities and videos as appropriate.

Attached to this letter is a copy of my class syllabus. On this copy I have included the procedures I wish students to follow, the necessary class materials, and my grading policy. Please let me know if you have any questions or concerns about my expectations.

This brings me to the subject of correspondence. I welcome any contact with parents or guardians so if you would like to send me a question or comment from time to time, my email address is **AdkinsAH@spart6.org**. You can also leave a voicemail at my phone extension **1125**. I will respond to emails and voicemails as quickly as possible to ensure open communication between the home and the classroom.

Dorman's program *PowerSchool* will enable you to stay informed of all of your student's progress in my class. By signing up with guidance for this program, you will have online access to your student's grades that I will be keeping current weekly.

I look forward to working with you and your student this semester!

Thanks,

Ashley Adkins
Go Cavs!!



.....Please Cut and Return Bottom Portion Only

I have read the above letter **AND** the class syllabus and understand the expectations for this course.

Parent/Guardian Signature: _____ Date: _____

Student Name (print) _____ Student Signature: _____