



August 15, 2011

Dear Parents/Guardians,

I will be your child's IEP case manager/Study Skills teacher this school year. I look forward to working with you and your student. At the beginning of school, modification and accommodation reports will be sent to all your child's regular education teachers. I will monitor his/her progress this year in all regular classes. You will receive a progress report in the mail approximately every 9 weeks.

The following are important dates to remember for first semester:

August 29 – Open House

September 15 – Interims issued

October 20 – Report Cards

October 18 - 20 – HSAP testing

I will contact you via telephone or e-mail if needed to discuss any concerns. Please feel free to contact me at 582-4347 ext. 2225 or e-mail kiserm@spart6.org if you have any questions or concerns throughout the year.

Sincerely,

Marisa Kiser-Podvin
Learning Specialist
Dorman High School